

The Manager,
ST. STEPHEN'S HIGH SCHOOL
BAKHARI BARAI, RAJAPAKAR, VAISHALI
BIHAR,VAISHALI, 844504
(M: [91-87895182](tel:91-87895182))

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .

Ref : Application No.: - SL-00672-2526 Dated:27/07/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	331217
School No	67034
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX	1 April,2025
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections of the school from class I to X shall be restricted to 11. The optimum number of students shall be restricted to 40 for classrooms size of 500 sq ft and above. Further, the increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye-law and availability of classrooms of greater

	than 500 sq ft dimension.
2	The school is directed to run atleast 01 section each of bal-vatika I, II & III subject to the maximum bal-vatika permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
3	The school is required to (i) create a separate reading space in the library for staff and procure more books (ii) upgrade the mathematics lab with more equipment and storage facility (iii) replace the plastics chairs with wooden stools in the composite science lab (iv) fix the permanent signage at the entrance of CwSN toilets and submit the videographic compliance within 03 months.
4	As per the building and fire safety certificate school has ground and two upper floors. However, in the IC video, in school's building, ground and three upper floors are observed. Thus, the school is required to obtain revised building and fire safety certificates for all of the floors and submit the same in the compliance within 03 months. The school shall ensure that, it shall not run the 3rd floor for any academic activities before getting the renewed safety certificate for all floors.
5	The school is required to develop the playground and campus area with sufficient outdoor game facilities and submit the videographic compliance within 03 months
6	The school shall conduct training of its teachers with CoE Patna within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to

regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.

5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)